

San Luis Obispo Classical Academy

Health & Safety Plan for K-6th Grade

Updated 8/28/20

*Please note that to provide the highest level of safety and due to the nature of COVID, how it has evolved, and how we continue to learn more about this disease, all plans are subject to change without notice.

Please direct all questions related to this plan to Jenny Carey, Opening@sloclassical.org

Question #13

SLOCA Live (*class on campus*): Health screened students and teachers on campus as allowed by government health mandates. This requires that parents of students and employees complete a daily health screen to ensure that only verified healthy individuals are on campus at any time. Students and employees must remain at home if they display any cold or flu-like symptoms or have been in contact with others who are symptomatic. Additionally, if you have been directed by the health department to stay home please follow their instructions. Any staff, faculty member, or family who violates these directions may lose their privilege to return to campus for the duration of the pandemic. Our goal is to produce minimal disruption to typical classroom routines. This framework provides the greatest level of normalcy for our students.

Facility:

SLOCA has completed a full Decontamination and ATP testing protocol conducted by Safe Companies. We received certification that all high touch surfaces in classrooms, offices, bathrooms, and other areas cleaned and tested have passed ATP tests after the deep clean was completed. [Safe Companies Report](#)

Our goal is to maintain this safe environment for our students by mitigating the risk of spread from surfaces by properly disinfecting surfaces throughout the day using cleaning protocols put into place and specifically modified to SLOCA's needs by infectious disease prevention company: certified Safe Companies.

Facility Protocol:

- Indoor areas
 - Restrooms-
 - High touch surfaces will be sanitized by staff at a minimum during each break and lunch period and at the end of the day
 - The EPA approved disinfectant spray will be readily available in all adult restrooms
 - Restrooms will be cleaned daily by a staff member at the end of the day
 - Restrooms will be deep cleaned by a janitorial service weekly

- Will always be equipped with hand soap and paper towels
 - Bathrooms will be limited to the number of stalls per room
- **Classrooms- Questions #1,3**
 - All Classroom surfaces will be sanitized frequently throughout the day by the teachers/staff using Vital Oxide
 - *Vital Oxide is an EPA approved disinfectant that is safe to use on most surfaces. It is free of harsh chemicals and irritants*
 - Each room will be sprayed at the end of each school day using a commercial-grade portable vapor steamer to ensure all surfaces are penetrated by Vital Oxide
 - All rooms will be deep cleaned by janitorial staff on a weekly basis
 - All classrooms are equipped with running water, hand soap, and paper towels
 - All students will wash their hands with soap and water at a minimum at the following times;
 - Start of class
 - Before/after eating food
 - After sharing supplies
 - After using the restroom
 - After coughing or sneezing into hands and/or wiping their nose
 - Handwashing with soap and water is preferred but hand sanitizer may be used when soap and water are not available. Don't Substitute hand sanitizer for handwashing after using the restroom, before eating food, and after coughing, sneezing, or wiping nose with bare hands.
 - All rooms on campus will have hand sanitizer available to use between handwashing when soap and water are not available
- **Ventilation- Question #4**
 - All classrooms have two doors to allow airflow which will remain open during the school day
 - All classrooms have multiple working windows which will remain open during the school day
 - Fans will not be permitted in the classrooms
 - Some rooms will have portable air purifiers
- **Spacing Question #5, #7**
 - 16 students Maximum per classroom, this number will allow for social distancing guidelines to be honored
 - Students will report to their "homeroom" this is where they will stay for the entire day of lessons.
 - They will remain with their "homeroom" pod for all activities including breaks and lunches.
 - Parents and Volunteers will not be allowed inside of the classroom unless they were previously determined to be essential

- All desks will be forward-facing
 - All desks maintain a social distance of 6 feet from one another
 - All desks will give the teacher a social distancing space of 6 feet
 - All unnecessary items have been removed from the classrooms
- Den (*School Store*)[*Den Protocol*](#)
 - Due to the size of our Den, we have rearranged the main area so that it is closed off to customers—online pick-up orders, food, and drinks will be sold through the front door by The Den manager (or other volunteer/worker).
 - The secondary area of the bookstore (in the same room as the bathroom), will be open for shopping for non-curriculum material and gear, with a limit of 2 people allowed in at a time to maintain distance. Masks will be required.
 - The online store will remain open. Orders can be placed online and picked up outside of the den during business hours.
- Outdoor Areas
 - Lunch Tables
 - Cleaning
 - All Lunch tables will be sprayed and wiped using Vital Oxide prior to every pod of students eating
 - All lunch tables will be sprayed and wiped down using Vital Oxide directly after every cohort of students eat
 - This sanitization process will take place in between all cohort of students eating
 - Spacing **Question #5**
 - Students will remain within their class pod
 - Students will sit spaced apart only utilizing one side of the table
 - Students will not face one another
 - Students will eat snack/lunch in an outside environment
 - Contact sports will not be permitted during lunch recess
 - Playground
 - Students
 - Students will be required to maintain social distance standards of 6 feet apart while at lunch
 - Students will be required to wear masks while on the playground
 - Students will remain within their pod of students
 - Cleaning
 - Playground equipment will be sanitized prior to each class being permitted to utilize
 - We will sanitize the playground at the end of the day
 - Equipment

- Water fountains will be turned off
- We have water refill stations on campus

People Protocol: In order to provide both a safe environment for our SLOCA community and well-rounded education that continues to look after the students' wellbeing both mentally and physically, we will hire an LVN who will be onsite during normal school hours.

We will mitigate to the best of our ability while continuing to strive for a balance of normalcy and mitigation.

Question #9

In addition, as a part of our contract with Safe Companies, they will provide the following education and training for our families and staff:

- How to properly maintain healthy hygiene practices
- Best practices for maintaining a clean environment
- How to properly sanitize and disinfect a room and surfaces
- We will continue to educate our staff on how to;
 - Properly wear/remove face coverings
 - Get health screenings
 - Identify COVID-19 symptoms and other medical emergencies
 - When to stay home
 - Who they should report to if they are sick
 - Who they should report to if they are positive for COVID-19 or been exposed
- Resources for our staff and families;
 - [CDC Coronavirus Guidance](#)
 - [CDC-Reopening Guidance](#)
- Students on Campus **Question#6**
 - Health Screening **Question #10**
 - All families will be required to fill out a waiver of liability prior to returning for the school year [Waiver of Liability](#)
 - All students will be required to do the following daily prior to coming on campus
 - Fill out a health questionnaire via our App
 - Take their temperature
 - Wear their lanyard saying they have been checked in
 - Once at school, they will line up using social distancing at their designated location
 - The teacher will take their temperature before entering the classrooms
 - Teachers will continue to monitor students throughout the day for symptoms.
 - We are a low tech community so computers and ipads will not be used by the students
 - Students will each have an individual set of supplies
- Teachers on Campus

- Fill out a health questionnaire via our app
 - Record their own temperature
 - Wear masks/shields at all times
 - Follow/practice cleaning protocols set in place
 - Practice safe social distancing
 - Practice good hygiene
- [PTO/Cares ACT](#)
- High-Risk Teachers **Question #8**
 - If a staff member presents as high risk and desires to work virtually we will provide them with an opportunity to work from home.
- High-Risk Administrators
 - We will be flexible and allow for an option to work from home.
- Masks **Questions #2**
 - In the classroom
 - Staff will be required to wear a mask or face shield while interacting with students
 - Students 2 and under will not wear masks.
 - Students between two years and 2nd grade are encouraged but not required to wear cloth coverings or face shields.
 - 3rd grade and up are required to wear a mask or face shield
 - Face shields are also an option for students or staff with medical exemptions and are unable to safely wear face coverings.
 - [Mask Guidance CDPH](#)
- Outdoor Learning
 - Science shows that the spread of COVID-19 is greatly decreased while outside, so we have made modifications to allow our students to learn outdoors
 - Students will be required to wear their masks outside
 - Students will continue to stay 6 feet apart
 - Each student will have their own personal foldable chair
 - We will provide covered areas out of direct sunlight
- Visitors on Campus: kept to a minimum. [Office Protocol](#)
 - Parents are discouraged from entering the classroom and will only be permitted inside with permission and after completing our health screen and temperature check
 - All guests, parents, and visitors are required to complete a health screening form and have their temperature checked
 - Visitors to campus and class will be kept at a minimum and permanent staff will be used in place of temporary volunteers whenever possible
 - Masks will be required by all guests, parents, and visitors at all times, no exceptions
 - Guests, parents, and visitors will be required to maintain a social distance of 6 feet from others.

Morning Drop off Protocol: The goal is to create an effective drop off that allows for a flow in which parents can pull into 1 of our 3 designated drop off locations. It will allow for students to maintain social distancing while allowing the teachers or safety team time to complete the health check. [Morning Drop off](#)

- Kinder-2nd Grade will be dropped off at the main campus parking lot
- 3-4th grade students will be dropped off in the Teach drop off area located off of Slack street
- 5-6th grade students will be dropped off on McCollum Street
- Families with multiple grade levels will be drop off at the designated drop off of the lowest child's grade
- There will be a teacher or staff member available to assist the children in the right direction at each drop off location

Pick up Protocol: The goal is to create an effective pick up that allows for parents to seamlessly pick up their children while maintaining social distancing.

[Pick up Protocol](#)

Question #3

SLOCA does not provide buses or transportation services to our students.

Breaks/Lunch Protocol: [Recess/Lunch Protocol](#)

- Morning Recess
 - Kindergarten TBD
 - 1st & 2nd
 - 9:40-9:55 - Play Structure/Black top
 - 3rd & 4th
 - 9:40-9:55- Field
 - 5th & 6th
 - 10:15-10:30
- Lunch
 - Kindergarten TBD
 - 1st & 2nd grade
 - 11:30-11:50 Lunch
 - 11:50-12:10 Play
 - 3rd & 4th
 - 11:30-11:50 Play
 - 11:50-12:10 Lunch
 - 5th & 6th
 - 12:10-12:30 Lunch
 - 12:30-12:50 Play
- Afternoon Recess
 - Kindergarten TBD

- 1st & 2nd
 - 1:30-1:40
- 3rd & 4th
 - 1:30-1:40

Sickness Protocol: For more information please view; [SLOCA Sick Policy Question #10, #11](#)

- Instruct sick students or staff to stay home and report to the school if they are experiencing symptoms, were diagnosed with COVID-19, or are awaiting test results for COVID-19.
 - Symptoms of COVID-19 include fever, chills, cough, difficulty breathing, sore throat, body or muscle aches, loss of taste or smell, diarrhea, or loss of appetite.
- If a student starts to feel ill in school, we will immediately remove them from their classroom setting to an isolated and supervised room.
- Any student displaying a temperature of 100.4 or higher will be sent home.
- Students displaying any of the following symptoms will be sent home:
 - Runny nose
 - Sore throat
 - Cough
 - Body aches
 - Headache
 - Diarrhea
 - Fatigue
 - Vomiting
 - Loss of smell
 - Loss of taste
- If there is a confirmed case of COVID-19 within a classroom, per CDC protocol that classroom will be vacated for 24 hours prior to being disinfected.
- We will be following the instruction of CDC on who will need to quarantine.
- If COVID-19 is suspected, students or staff members must show proof of a negative test prior to returning to school/or approval from the local health department.
- If we are notified by a family or staff member that they are COVID-19 positive we will
 - Notify our local health department **immediately** by calling 805- 781-5500
 - Provide the health department with line lists, classroom attendance and student/staff contact information of all those potentially exposed.
 - Send an email to families/employees who may be affected by the positive case, informing them of the incident utilizing this document [Covid-19 Positive Email](#)

Question #12

- Follow the recommendation of the CDC and Local Health Department
- Suspected cases will be directed to <https://www.readyslo.org/en/index.aspx> for Testing sites and urgent care sites that are currently testing, they may also contact their personal health care provider.
- [CDC Sick Plan](#)

- [CDPH Outbreak Guidance](#)

Return to Campus COVID-19 Negative Protocol

Sick staff members and students who test negative for COVID-19 must not return to campus until symptoms have significantly improved and no fever for 24 hours (without using a fever reducer)

Return from COVID-19 Positive Protocol

If a student/staff tests positive for COVID-19 they must not return to campus until they have met [CDC criteria to discontinue home isolation](#), including at least 24 hours with no fever (without using fever reducing medicine), symptoms have significantly improved, AND it has been at least 10 days since symptoms first appeared.

Please see section 10

[Plan for when a staff member, child, or visitor becomes sick](#)

- Absences for students due to Health Screening restrictions will not be counted as school day absences.
- Protocols will be in place for teachers to accommodate student absences due to Health Screening restrictions and will include access to resources for learning from home.
- Absences for staff due to Health Screening restrictions will not be counted as personal days off.

Flu Vaccinations

Getting vaccinated against the flu is more important than ever this fall. People who can avoid the flu will help reduce the burden on our health care system already overwhelmed by COVID-19. In addition, dual infection from both circulating viruses (Seasonal flu and COVID-19) significantly increases risk of severe illness and complications.

We will encourage our staff, students and families to get their flu vaccines through emails as well in our Bear Necessities weekly newsletter. As we receive information about Public Health Vaccinations Events we will continue to share this information with our staff and families through flyers and Bear Necessities.

Programs

- Live- Students on Campus!
 - School resumes to regular schedule incorporating all safety measures detailed above

- When mandated, school shifts to a customized online experience based on student level
[CDPH Re-Opening Guidance](#)
- Online
 - [Return to Distant learning Question #17](#)
- Fridays
 - All classes will be conducted outside in small groups
 - Masks will be required
 - Social distancing of 6 feet will be maintained
- Sports and Extracurricular Activities [Interim guidance-youth sports](#)
- 4-Day
 - Students will be in small groups or cohorts
 - Students will utilize outdoor spaces as often as possible
 - Masks will be required at all times
 - Social distancing of 6 feet will be maintained while both inside and outside
 - Will remain up at the HS campus for the entire duration of the day
 - Will eat lunch up at the HS
- Events + Training
 - All large events and training will be either shifted to an online model or canceled.
(Stay tuned for information regarding specific events/training)